

## WHO?

## STUDENTS WITH QUALIFICATIONS OBTAINED ABROAD

- Italian citizens with foreign qualifications
- EU/E.E.A and Swiss citizens with foreign qualifications
- Non-EU citizens with a Residency Permit in Italy and foreign qualifications
- Non-EU citizens residing abroad who have already submitted the Pre-enrolment Forms to the Italian embassy in their home country

## WHAT AND HOW?

- Bachelor's and single-cycle degree programmes
- Master's degree programmes

## DEGREE PROGRAMMES WITHOUT ADMISSION TEST

Connect to the Alice Portal [www.studenti.unipi.it](http://www.studenti.unipi.it); enter your personal information; select the degree programme; upload a passport-size photo in electronic format, your identity document, your Residency Permit or the Post Office receipt of your Residency Permit Application (for non-EU citizens); follow the instructions.

## GO TO WIS! HELPDESK "WELCOME INTERNATIONAL STUDENT!" WITH THE FOLLOWING DOCUMENTS:

- A scanned copy of a valid ID card or passport
- The Residency Permit and its scanned copy or the Post Office receipt declaring the application for the Residency Permit (only for non-EU citizens)
- The receipt of the first instalment of university tuition fees or the receipt of the DSU scholarship request. For more information, please visit: [www.dsu.toscana.it](http://www.dsu.toscana.it)

## FURTHER DOCUMENTS TO HAND OVER:

**Bachelor's and single-cycle degree programmes:** the original version of High School Diploma along with the Declaration of Value (Dichiarazione di Valore) issued by the Italian diplomatic authorities in your home country, **or alternatively**, the certification issued by ENIC-NARIC centres (in Italian or English Language); verifying that 12 years of schooling have been already attended. Please include photocopies of all documents;

**Master's degree:** the original version of Academic Degree along with the Declaration of Value (Dichiarazione di Valore) issued by the Italian diplomatic authorities in your home country, **or alternatively**, the certification issued by ENIC-NARIC centres (in Italian or English Language), **or alternatively**, the Diploma Supplement. Please include photocopies of all documents. An official University transcript of Records with a list of all the exams completed abroad and the courses description printed on the University's official letterhead or validated by a University stamp (legalised and translated into Italian when requested).

## DEGREE PROGRAMMES WITH ADMISSION TEST

The list of programmes is available on the University of Pisa website at <http://matricolandosi.unipi.it/concorsi/>

- Connect to the Matricolandosi website, select the admission test and follow the instructions
- Pay the admission test fee (from €10 to €60 per test) and take the test on the scheduled date
- If you pass the test, hand over the documents listed under "Degree programmes without admission test" to the WIS! before the deadline

## PLEASE NOTE:

In order to be eligible to take the admission tests for the programmes in Medicine and Surgery, Dentistry, Veterinary Medicine, Architectural-Construction Engineering, and Science of Primary Education you are required to connect to

[www.universitaly.it](http://www.universitaly.it)

and register for the test in accordance with the instructions above

## WHERE AND WHEN

## Where...

## To ask for information

- At the WIS! "Welcome International Students" Helpdesk at MATRICOLANDOSI centre Pisa - via Buonarroti, 4, building 'E' (first floor)
- Local Student's Offices in Carrara, Cecina, Livorno, Lucca, Massa, Pontedera e Sarzana with internet services
- Information centre in Viareggio
- Call centre: 800018600

## When...

Enrolment must be completed with the payment of the MAV (€ 356.00) by 1st October 2018 or:

- By 31st October 2018, with a late payment penalty fee of € 50.00;
- By 30th November 2018, with a late payment fee of € 100.00;
- By 28th December 2018, with a late payment fee of € 150.00.

In the case of a DSU scholarship application, you must still complete the complete the degree programme selection on the Alice portal by the 1st October 2018 in order to avoid paying the penalty fee.

After **28/12/2018** at 12:00 pm, enrolment will be no longer possible.

## EVALUATION TEST

If interested in a Degree programme without admission test, you are required to take an evaluation test prior to enrolment. The outcome of the test will not affect the access to the programme, but it may determine an additional courses assignment.

## ITALIAN LANGUAGE TEST

If you are a non-EU citizen residing abroad that has applied for pre-enrolment at the University of Pisa at the Italian diplomatic authorities in your home country, you must take a mandatory Italian language test on the **31st August 2018**.

## EXEMPTION FROM THE ITALIAN LANGUAGE TEST IS PROVIDED:

- In case of a B2 level Italian language certificate, or higher, issued by the University for Foreigners of Perugia and Siena, from the Roma Tre University or by the Dante Alighieri Society. A certification issued abroad under an agreement with the Italian Cultural Institutes of the residing country is also accepted
- If you enrol on a degree programme held in English or on the International Programme in Humanities (IPH)



## UNIVERSITY TUITION FEES

For the academic year 2018/2019, the total amount of university tuition fees is € 2,452.00 including the regional tax and a revenue stamp. The tuition fee is provided in four instalments:

First instalment	€ 356.00	by 01/10/2018
Second instalment	€ 699.00	by 15/03/2019
Third instalment	€ 699.00	by 15/05/2019
Fourth instalment	€ 698.00	by 15/07/2019

**IMPORTANT:** if not applying for a scholarship, the first instalment of € 356.00 is due before 1st October 2018. Any reductions on income or merit basis will be applied to the forthcoming instalments.

## TUITION FEES REDUCTION

### On a financial basis for students with an income in Italy

Application for tuition fees reduction on financial basis can be claimed:

- After having enrolled;
- After obtaining from a CAF (Centre for Financial services) the family ISEE statement valid for DSU scholarship application;
- After inserting the ISEE information into the reserved area on the Alice Portal [www.studenti.unipi.it](http://www.studenti.unipi.it)

### On a financial basis for non-EU students with an income abroad

Non-EU students (Annex 2 of Tuition Fees Regulation a.y. 2018-19) are required to pay only the first instalment of €356.00, except when having a merit reduction. Non-EU students (Annex 3 of Tuition Fees Regulation a.y. 2018-19) can benefit from a standard reduction according to art. 1.2.4 of that Regulation in relation to their home country. In both cases, the reduction will be applied automatically as it is for the merit reduction.

### On a financial basis for EU students with an income abroad

For EU students residing in EU countries Italy included, economically not self-sufficient (art 8 DPCM 159/2013) and with the family of origin not residing in Italy, the CAF will not be able to release the family ISEE statement without the possibility to collect online the family information, from the INPS and the Revenue Agency data banks. For this reason, the University of Pisa has agreed to release an equalised family ISEE statement with some CAF offices so that these students can ask for tuition fee reduction.

Starting from the academic year 2018/2019, the

### “Carta Unica Regionale dello Studente”

Student Card will be available. This magnetic card allows students of any university in Tuscany, the access to all the DSU services, regardless of which university they are enrolled at.

The card, with a magnetic strip and functioning as a smart card, can be used to access all the university services, including not only the canteens run by Ardsu Toscana at various universities but also its use as an “electronic wallet”.

All enrolled students will obtain a “Carta dello Studente” along with the university booklet.



### Dedicated WIS! «Welcome international Students!» Helpdesk MATRICOLANDOSI Centre

Pisa - via Buonarroti, 4 - Edificio E

from 26th July to 3rd August 2018 hours 9.00 - 12.00

from 23rd August to 12th October 2018 hours 9.00 - 12.00

### International Office, Pisa, Lungarno Pacinotti, 44

from 15th October to 28th December 2018

Appointments only

To book, email [international@unipi.it](mailto:international@unipi.it)



international office

UNIVERSITÀ DI PISA

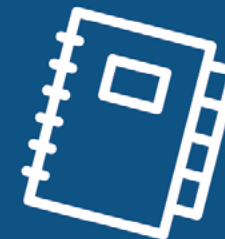


UNIVERSITÀ DI PISA

Welcome International  
Students!

WIS! '18

2018/2019



MATR  
ICOL  
ANDOSI  
'18

How  
Where  
When...

enrolment at University of Pisa

<http://matricolandosio.unipi.it/>